

Please provide the following information, and submit to the NOAA DM Plan Repository.

Reference to Master DM Plan (if applicable)

As stated in Section IV, Requirement 1.3, DM Plans may be hierarchical. If this DM Plan inherits provisions from a higher-level DM Plan already submitted to the Repository, then this more-specific Plan only needs to provide information that differs from what was provided in the Master DM Plan.

URL of higher-level DM Plan (if any) as submitted to DM Plan Repository:

1. General Description of Data to be Managed

1.1. Name of the Data, data collection Project, or data-producing Program:

Recovery Online Activity Reporting System (ROAR)/Environmental Conservation Online System (ECOS)

1.2. Summary description of the data:

Environmental Conservation Online System (ECOS) is a national web-based Oracle system to collect and disseminate data from various US Fish and Wildlife Service programs. Recovery Online Activity Reporting System (ROAR) is a module within ECOS that track the implementation of recovery actions identified in endangered species recovery plans. In addition, ROAR monitors recovery progress to target next actions needed and assess delisting.

1.3. Is this a one-time data collection, or an ongoing series of measurements?

Ongoing series of measurements

1.4. Actual or planned temporal coverage of the data:

1991 to Present

1.5. Actual or planned geographic coverage of the data:

W: -125, E: -63, N: 49, S: 24

United States and U.S. Territories (excluding parts of Mexico & Canada)

W: -180, E: -141, N: 73, S: 52

Alaska

W: -162, E: -152, N: 23, S: 17

Hawaii

1.6. Type(s) of data:

(e.g., digital numeric data, imagery, photographs, video, audio, database, tabular data, etc.)

Document (digital)

1.7. Data collection method(s):

(e.g., satellite, airplane, unmanned aerial system, radar, weather station, moored buoy, research vessel, autonomous underwater vehicle, animal tagging, manual surveys,

enforcement activities, numerical model, etc.)

Instrument: Not Applicable

Platform: Not Applicable

Physical Collection / Fishing Gear: Not Applicable

1.8. If data are from a NOAA Observing System of Record, indicate name of system:

1.8.1. If data are from another observing system, please specify:

2. Point of Contact for this Data Management Plan (author or maintainer)

2.1. Name:

Therese Conant

2.2. Title:

Metadata Contact

2.3. Affiliation or facility:

NMFS Office Of Protected Resources

2.4. E-mail address:

Therese.Conant@noaa.gov

2.5. Phone number:

(301) 427-8456

3. Responsible Party for Data Management

Program Managers, or their designee, shall be responsible for assuring the proper management of the data produced by their Program. Please indicate the responsible party below.

3.1. Name:

Therese Conant

3.2. Title:

Data Steward

4. Resources

Programs must identify resources within their own budget for managing the data they produce.

4.1. Have resources for management of these data been identified?

Yes

4.2. Approximate percentage of the budget for these data devoted to data management (specify percentage or "unknown"):

Unknown

5. Data Lineage and Quality

NOAA has issued Information Quality Guidelines for ensuring and maximizing the quality,

objectivity, utility, and integrity of information which it disseminates.

5.1. Processing workflow of the data from collection or acquisition to making it publicly accessible

(describe or provide URL of description):

Lineage Statement:

ECOS/ROAR data processing steps to generate the data set can be accessed at DOC U.S. Fish and Wildlife Service ECOS website: <http://ecos.fws.gov/ecp/>

5.1.1. If data at different stages of the workflow, or products derived from these data, are subject to a separate data management plan, provide reference to other plan:

5.2. Quality control procedures employed (describe or provide URL of description):

Digital Government Strategy mandates that all public-facing web pages must implement common performance and customer satisfaction metrics by January 2013.

Accessibility under Section 508 is a part of the Rehabilitation Act of 1973 which requires that electronic and information technology developed, procured, maintained, or used by the Federal government be accessible to people with disabilities (http://home.nmfs.noaa.gov/organization/hq/ocio/it_management/policy/section_508.html).

Policy to Require Secure Connections across Federal Websites and WebServices

6. Data Documentation

The EDMC Data Documentation Procedural Directive requires that NOAA data be well documented, specifies the use of ISO 19115 and related standards for documentation of new data, and provides links to resources and tools for metadata creation and validation.

6.1. Does metadata comply with EDMC Data Documentation directive?

Yes

6.1.1. If metadata are non-existent or non-compliant, please explain:

6.2. Name of organization or facility providing metadata hosting:

NMFS Office of Science and Technology

6.2.1. If service is needed for metadata hosting, please indicate:

6.3. URL of metadata folder or data catalog, if known:

<https://inport.nmfs.noaa.gov/inport/item/29446>

6.4. Process for producing and maintaining metadata

(describe or provide URL of description):

Metadata produced and maintained in accordance with the NMFS Data Documentation Procedural Directive: <https://inport.nmfs.noaa.gov/inport/downloads/data->

documentation-procedural-directive.pdf

7. Data Access

NAO 212-15 states that access to environmental data may only be restricted when distribution is explicitly limited by law, regulation, policy (such as those applicable to personally identifiable information or protected critical infrastructure information or proprietary trade information) or by security requirements. The EDMC Data Access Procedural Directive contains specific guidance, recommends the use of open-standard, interoperable, non-proprietary web services, provides information about resources and tools to enable data access, and includes a Waiver to be submitted to justify any approach other than full, unrestricted public access.

7.1. Do these data comply with the Data Access directive?

No

7.1.1. If the data are not to be made available to the public at all, or with limitations, has a Waiver (Appendix A of Data Access directive) been filed?

No

7.1.2. If there are limitations to public data access, describe how data are protected from unauthorized access or disclosure:

The internal ECOS provide user accounts to FWS Field Office biologists, FWS Regional and Washington Office staff and DOC NOAA NMFS users. The general public and partners have (read-only) access from public side of the ECOS website.

7.2. Name of organization of facility providing data access:

NMFS Office Of Protected Resources

7.2.1. If data hosting service is needed, please indicate:

Not Applicable

7.2.2. URL of data access service, if known:

<http://ecos.fws.gov/ecp/>

<https://ecos.fws.gov/roar/pub/ConfigureRecActionReport.do?path=ROAR%20Custom%20Queries.Pub>

7.3. Data access methods or services offered:

The system provides restricted and public access to the system. To obtain access to the system the users can visit U.S. Fish and Wildlife Service ECOS website at <http://ecos.fws.gov/ecp/>.

7.4. Approximate delay between data collection and dissemination:

Not Applicable

7.4.1. If delay is longer than latency of automated processing, indicate under what authority data access is delayed:

Not Applicable

8. Data Preservation and Protection

The NOAA Procedure for Scientific Records Appraisal and Archive Approval describes how to identify, appraise and decide what scientific records are to be preserved in a NOAA archive.

8.1. Actual or planned long-term data archive location:

(Specify NCEI-MD, NCEI-CO, NCEI-NC, NCEI-MS, World Data Center (WDC) facility, Other, To Be Determined, Unable to Archive, or No Archiving Intended)

No Archiving Intended

8.1.1. If World Data Center or Other, specify:

8.1.2. If To Be Determined, Unable to Archive or No Archiving Intended, explain:

ECOS/ROAR resides at the Department of Interior, U.S. Fish and Wildlife Service who support and maintains the systems. NMFs OPR are users of the system.

8.2. Data storage facility prior to being sent to an archive facility (if any):

NMFS Office Of Protected Resources - Silver Springs, MD

The system resides with the Department of Interior, U.S. Fish and Wildlife Service

8.3. Approximate delay between data collection and submission to an archive facility:

Not Applicable

8.4. How will the data be protected from accidental or malicious modification or deletion prior to receipt by the archive?

Discuss data back-up, disaster recovery/contingency planning, and off-site data storage relevant to the data collection

ECOS/ROAR resides at the Department of Interior, U.S. Fish and Wildlife Service who is responsible for IT security as well as implementing the back-up and recovery procedures for the system.

9. Additional Line Office or Staff Office Questions

Line and Staff Offices may extend this template by inserting additional questions in this section.